ANNEXURE – 3

9.0 AMENDMENT OF BID DOCUMENTS

9.1 At any time prior to the deadline for submission of bids, the Owner / Consultant, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, may modify the bid documents by amendment.

9.2 Any addendum /corrigendum/ clarifications to bidders query thus issued shall be part of the bidding documents pursuant to ITB Clause- 7.0 and shall be hosted on the on website www.vcsquality.com and www.iglonline.net, and ITI’s e-tendering website before bid due date. All the prospective bidders who have attended the Pre-Bid meeting/ submitted bid document fee, shall be informed by email/ post about the addendum/ corrigendum/ clarifications to bidders query for their reference. Bidders desirous to submit its bid have to take into consideration of all the addendum(s)/ corrigendum (s)/ clarifications to bidders query hosted on the above websites before submitting the bid.

9.3 In order to allow prospective bidders reasonable time to take care of the addendum/ corrigendum into account in preparing their bids, the Owner / Consultant, at its discretion, may extend the deadline for the submission of bids.

9.4 Bidders are advised to visit www.vcsquality.com and www.iglonline.net and ITI’s e-tendering website from time to time to get updated information / documents.

11.0 DOCUMENTS CONSTITUTING THE BID

11.1. (ii) price bid having price schedule/SOR filled up in accordance with tender

12.0 BID FORM

12.1 The Bidder shall complete all the Bid Forms attached in Section-V of bid document and submit the same as a part of “Techno-Commercial Un-priced bid” as per clause no.21.1 of ITB.

12.2 In two part bidding as specified in IFB, Bidder shall bid in two parts, the first part will contain all bid forms with related documents, SOR without prices and bid security but not the price schedule, the second part will contain only price schedule.

13.0 BID PRICES

13.4 Bidders to indicate SAC Code & % of GST applicable in un-priced SOR.

17.0 BID SECURITY/ EMD

17.1 Pursuant to the provisions of IFB and ITB, the Bidder shall furnish, as part of its bid, a bid security in the amount specified in the Tender.

17.2 The Earnest Money Deposit so paid will be refunded to the unsuccessful bidders after the award of work. For bidders who have submitted their EMD through any of the e-payment mode, refund of the EMD amount shall be made to the account as mentioned in their profile on the e-tender portal.

17.3 PSUs &firms registered as Micro/ Small Enterprise with MSME or NSIC are exempted from furnishing bid security/ EMD, (subject to their enclosing a copy of latest and valid registration certificate) with their bid. Traders / Dealers / Distributors / Stockiest / Wholesalers registered with District Industries Centre are not entitled for exemption of EMD.
17.4 The bid security is required to protect the Purchaser against the risk of Bidder’s conduct, which would warrant the security’s forfeiture.

17.5 Non-submission of EMD (BG) in physical form to purchaser’s office as mentioned in IFB may render the bid liable for rejection.

17.6 Any bid not secured in accordance with IFB and ITB Clauses of Bid security may be treated as non-responsive and rejected.

17.7 Original Bid Security in the form of BG shall be submitted sealed in an envelope clearly superscribing “Bid Security – Original” along with the name and address of bidder, tender subject, tender document number and shall be addressed to the address given in Section-IFB. If the envelope is not sealed and marked as above, the Purchaser will assume no responsibility for the misplacement of the EMD and its consequential rejection.

17.8 In case of EMD in the form of BG, unsuccessful bidders’ EMD shall be discharged or returned as promptly as possible, but not later than thirty (30) days after the expiration of the period of validity of the bank guarantee and any extension if required by the Purchaser.

17.9 The successful Bidder’s bid security will be discharged upon such Bidder accepting the award, and furnishing the performance security.

17.10 The bid security may be forfeited:

(a) If a Bidder:
   (i) Withdraws its bid during the period of bid validity specified by the Bidder including extensions if any granted, or
   (ii) Does not accept the correction of errors; or
(b) In the case of a successful Bidder, if such Bidder fails
   (i) To accept the award
   (ii) To furnish Contract cum Equipment Performance Bank Guarantee in accordance with tender.

19.0 FORMAT AND SIGNING OF BID

19.1 The bid shall be typed or written in indelible ink. Each page of bid offer shall be stamped and signed by the Bidder or a person or persons duly authorized by competent authority in order to bind the bidder to the contract.

19.2 Any interlineations, erasures, or corrections shall be valid only if the person or persons signing the bid initial them. Overwriting will not be treated as correction and may lead to rejection of bid. A correction shall be considered if a part of text or figures or dates needing corrections are deleted and a separate text or figure or date, as the case may be, is written separately having proper link to the place of correction.

21.0 PREPARATION OF BIDS

21.1 Scanned documents (duly signed by the authorized signatory) and/or pre-formatted excel files to be uploaded by the bidder on the portal which shall comprise of the following:
   i. Covering Letter
ii. Bid Document fee (copy)

iii. Bidder's General Information Form F-1

iv. Bid security as per Form F-2

v. Financial Details as per Form F-3A & Form F-3B

vi. Check List for agreed terms and conditions as per Form F-4

vii. No deviation confirmation / Deviation Form as per Form F-5

viii. Confirmation that bidder is not banned by any Indian Government organization/ Government Undertaking from quoting as per Form F-6

ix. Letter of authority in favour of any one or two of Bidder’s executives having authority to attend the un-priced and price bid opening as per Form F-7.

x. Information regarding any current litigation in which the bidder is involved in Form F-8.

xi. Certificates as per Form- 9, 10, 11

xii. Declaration as per Form-12

xiii. Documents for meeting BEC as per IFB clause no. 8 including Form F-13 duly filled with required details.

xiv. Indemnity Bond Form F-14

xv. Contract Cum Performance Bank Guarantee Form F-15

xvi. Power of attorney of the signatory to the bid document on non-judicial stamp paper.

xvii. Un-priced Schedule of Rates (SOR) / In Price column should be mentioned as “QUOTED”. Bidders to indicate SAC Code & % of GST applicable in un-priced SOR.

xviii. Copy of GST, ESI, PF and PAN Registration Certificates

xix. Other documents as per Technical Volume of bid document

Note: All pages of the bid offer to be signed and stamped by an authorised representative (as described in bid document) of the bidder. The bid shall have page nos. inscribed on each page.

21.2 The price bid shall contain Schedule of Rates dully filled in the prescribed format available on the e-portal.

22.0 SEALING AND MARKING OF BIDS

DELETED

23.0 DEADLINE FOR SUBMISSION OF BIDS

23.1 The bid must be submitted on the specified e-tendering portal as specified in IFB not later than the time and date as specified in IFB. The online e-tendering portal will not allow any bid or part thereof whatsoever to be submitted after the due time on the due date.

23.2 The Purchaser may, in exceptional circumstances and at its discretion, on giving reasonable notice by uploading on website, email or any written communication to all prospective bidders who have been issued the bid document to extend the deadline for the submission of bids in which case all rights and
obligations of the Purchaser and bidders, previously subject to the original deadline will thereafter be subject to deadline as extended.

24.0 LATE BIDS

24.1 Any bid received by the Owner/Consultant after the deadline for submission of bids prescribed by the Owner/Consultant will be rejected.

24.2 Bidders have to upload scanned copy of their EMD (if in the form of BG) or their Exemption certificate, if applicable, on the e-tender portal. During bid opening, any bid uploaded without such EMD/Exemption certificate copy shall be summarily rejected.

24.3 Bidders submitting EMD in the form of BG have to ensure that the same in physical form reaches IGL's office within 3 working days from the date of bid opening. Failing to do so may render the bid to be considered as Late Bid. Such bid shall not be considered for further evaluation.

25.0 MODIFICATION AND WITHDRAWAL OF BIDS

25.1 The Bidder may modify or withdraw its bid after the bid’s submission, but before the due date of submission as per provisions provided on the e-tendering portal. After the bid due date & time however, no modifications whatsoever are allowed in the bid.

25.2 No bid shall be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Bid Form. In case of request in written by the authorized signatory for withdrawal of a bid during this interval, the Bidder’s bid security shall be forfeited.

26.0 OPENING OF BIDS BY THE OWNER/CONSULTANT

26.1 The Owner/Consultant will open all bids on the e-tendering portal in the presence of Bidders’ representatives who choose to attend, at the time, on the date (as specified in IFB), and at the place specified in the Tender. The Bidders’ representatives, who are present, shall sign a register evidencing their attendance, if so required by the Owner / Consultant.

26.2 The Bidders’ names, bid modifications or withdrawals, and the presence or absence of requisite bid security and such other details as the Owner, at its discretion, may consider appropriate, will be announced at the opening. No bid shall be rejected at bid opening, except for late bids, which shall be later returned unopened to the concerned Bidder.

26.3 Bids (and modifications) that are not opened and read out at bid opening shall not be considered further for evaluation, irrespective of the circumstances. Bidder’s specific attention is drawn to this stipulation to enable the representative of the Bidder at the bid opening time to bring out to the attention for the Owner / Consultant any documents pertaining to its bid is not being acknowledged and relevant portions read out.

26.4 The Owner/Consultant will prepare a bid opening statement to be signed by all representatives present during bid opening, in case bid opening is held physically at IGL.

27.0 CLARIFICATION OF BIDS

27.1 During evaluation of the bids, the Owner / Consultant may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification shall be through e-tendering portal (clarification shall be sent to e-mail ID provided in Form F-1) and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.
29.0 REJECTION CRITERIA

29.1 Minor unconformities may be neglected and/or bidders may be required to rectify such minor unconformities.

29.2 Any deviation/unconformity on following conditions will result in summarily rejection of the bid:
   - E-tender processing fee to M/s. ITI Limited
   - Bid security.
   - Value of bid security less than that specified.
   - Bid security not complying with the requirements of ITB.
   - Contract Performance Bank Guarantee as per tender.
   - Period of validity of bid shorter than specified.
   - Price change on account of technical/commercial clarification and/or validity extension.
   - Resolution of Dispute/Arbitration clause.
   - Payment terms.
   - Completion schedule
   - Price Reduction Schedule.
   - Price not quoted as per SOR
   - Warranty/Guarantee
   - Force Majeure
   - Applicable Law
   - Scope of Work

Any other condition specifically mentioned in the tender documents elsewhere that non-compliance of the clause lead to rejection of the bid

30.0 OPENING OF PRICE BID

30.1 Bidders whose bids are found substantially responsive shall be invited to attend the opening of price bid. Such bidders may be required to attend the price bid opening at a short notice. The place, date and time of price bid opening will be informed to all such Bidders. The Bidder’s representatives who are present shall sign a register evidencing their attendance.

30.2 The bid prices and discounts, if any stated in the price schedules will be announced during price bid opening.

31.1.3 Comparison of Prices

(ii) Price bid must be submitted segment wise