



INDRAPRASTHA GAS LIMITED

(A Joint Venture of GAIL (India) Ltd., BPCL & Government of NCT of Delhi)

IGL Bhawan, Plot No. 4,
Community Centre, Sector - 9, R. K. Puram, New Delhi - 110022

PERSONAL INFORMATION FORM

For Govt. / Institutional Quarters

Meter No.: _____

PIF No.: _____

NAME : _____

Father's / Husband's Name : _____

Allotted Quarter : _____

Quarter Type : _____

Telephone : _____ Mobile : _____

E-mail id : _____ ID Card #: _____

OFFICE DETAILS

Designation: _____

Department: _____

Address: _____

Telephone : _____

PERMANENT ADDRESS

Address : _____

Telephone : _____ Mobile : _____

I hereby declare that all information provided hereby is accurate and true to the best of my knowledge. I undertake to clear all the dues towards PNG Consumption at the time of surrender of allotted Govt. residential accommodation.

Name : _____

Signature : _____ Date : _____

TERMS AND CONDITIONS FOR SUPPLY OF PIPED NATURAL GAS TO DOMESTIC CONSUMERS

The agreed terms and conditions between the Indraprastha Gas Ltd., (hereinafter referred to as "Supplier") and the applicant (hereinafter referred to as "Consumer") for the supply of piped Natural Gas are stated below:

GENERAL:

1. **A refundable interest free security deposit of Rs 1000/- through Demand Draft drawn in favor of "Indraprastha Gas Limited", has to be submitted along with the completed form. The allottee has to submit a copy of the allotment/occupation letter with copy of the ID card.**
2. Consumer shall make use of the PNG for the registered premises only and shall not re-supply to any other person or property under any circumstances.
3. **Gas meters shall be installed at a location, decided by IGL, considering the safety and technical requirements. Also any request for concealing of pipelines and/or gas meter shall not be entertained.**
4. All the piped work and equipment provided by the Supplier for the purpose of supply of Natural Gas up to and including the appliance valve shall remain the property of the Supplier and the Consumer shall remain the custodian of such properties.
5. Consumer will not permit interference with PNG equipment and supply line by any person. Only the supplier's authorized representative will have access to rectify any problem and maintain the equipment. Any unauthorized tampering/relocation of PNG installations is not permitted and shall be solely at the risk and cost of consumer. In such cases, the supplier reserves the right to impose a minimum penalty of Rs. 3,000/- and /or discontinue PNG supply.
6. The consumer agrees to permit the suppliers authorized representative to check and rectify the system as and when required and agrees to allow to enter in their kitchen to take bi-monthly meter reading to enable proper billing.
7. Supplier shall take all reasonable steps to ensure the consumer for the regular and consistent supply of PNG. However, in the event of any interruption for the reasons beyond the control of the supplier and not attributable to the supplier the consumer shall have no claim whatsoever, for the interruption of the supply. However, all efforts would be made to restore the supply at the earliest.
8. **Supplier reserves the right to accept or reject any application for registration without assigning any reason whatsoever.**
9. The connection is not transferable and meant for an exclusive use in the kitchen for which the connection has been registered.
10. Each meter shall be treated as a separate PNG connection. Extension of pipeline can be provided for addition consumption points on payment of applicable charges.
11. Supplier reserves the right to amend/modify any or all of the terms and conditions without prior notice to the consumer.
12. Supplier reserves the right to assign all its rights and obligations to any other associated company or corporation by giving prior notice to Consumer.

PRICE BILLING & PAYMENT:

1. Prices of domestic PNG are subject to change and supplier reserves the right to revise the prices at any time.
2. Bio monthly bill shall be raised on the consumer on the basis of actual consumption of Piped Natural Gas in standard cubic meters (SCM) calculated by applying correction factor to reading in cubic meter as recorded through the meter. If the consumer's premise is found locked/ inaccessible at the time when Supplier has arranged for meter reading, an estimated bill shall be raised and the differential amount if any, will be adjusted in the next bill on the basis of actual meter reading obtained.
3. Consumer shall make full payment, against the bill raised by the Supplier within 21 days from the date of billing. Any default in the payment of bill will attract a penal interest of 2% per month for a minimum period of one month.
4. **Seller has a right to discontinue PNG supply without any notice if more than two consecutive bills remain outstanding. The supply shall be resumed by IGL only after due clearance of all the outstanding bills with applicable interest. A minimum amount of Rs. 3000/- shall be charged as re-connection charges, which may vary from case to case depending on the circumstances. The allottee has to also submit the refundable interest free security deposit of Rs. 1000/- before commissioning of the PNG supply.**
5. If the banking instrument issued by the Consumer gets dishonored for any reason, administrative charges of Rs. 100/- shall be levied and recovered from the consumer in addition to interest.

PLEASE NOTE:

The standard PNG installation includes conversion of one LPG appliance to Natural Gas and laying of associated GI pipeline network along with necessary fittings and a gas meter up to the Consumer's kitchen. No rubber pipe or gas appliance shall be provided by the supplier at the time of installation or during the usage of PNG connection.

I ACCEPT THE TERMS AND CONDITIONS FOR SUPPLY OF PIPED NATURAL GAS. THE COPY OF THE TERMS AND CONDITIONS HAS BEEN RECEIVED BY ME.

(SIGNATURE OF THE APPLICANT)

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(SIGNATURE OF THE APPLICANT)

ACKNOWLEDGEMENT

Received from: -----
R/O-----
On-----By P.O./DD No.-----dated-----drawn on-----

UNDERTAKING

I/We resident of.....have registered with Indraprastha Gas Limited (IGL) for Domestic piped gas connection (PNG) at the above address. IGL will provide PNG connection at my premises in coming months.

Further in compliance with the liquefied petroleum gas (Regulation of Supply and Distribution) Order, 2000 as amended vide notification dated September 10, 2009 I/We Undertake to surrender my/our domestic LPG connection with consumer(s) no. from. (Name & Address of the LPG Supplying Agency of IOCL, BPCL, HPCL), within 60 days of completion of PNG connection at the above address. I/We also undertake that if a LPG connection has been taken in the name of any adult member of my/our household (Means a family consisting of husband, wife, unmarried children and dependent parents living together in a dwelling unit having common kitchen) the same shall also be surrendered within 60 days of completion of PNG connection.

I/We also understand that Indraprastha Gas Limited is under obligation to discontinue PNG supply in case I/We fail to surrender the LPG connection provided or the dwelling unit which is given above within 60 days from completion of PNG connection.

वचन

मैं/हम.....निवासी.....
.....उपरोक्त पते पर घरेलू पाइपड नेचुरल गैस (PNG) कनेक्शन हेतु इंद्रप्रस्थ गैस लिमिटेड के साथ पंजीकृत है, इंद्रप्रस्थ गैस लिमिटेड कुछ महीने के भीतर मेरे घर पर PNG कनेक्शन लगा देगी।

इसके अलावा, लिक्विफाइड पेट्रोलियम गैस (आपूर्ति एवं वितरण विनियम) आदेश 2000 जिसमें दिनांक 10 सितम्बर 2009 की अधिसूचना द्वारा संशोधन किया गया है, के अनुपालन में, मैं/हम उपयुक्त पते पर (IOCL, BPCL, HPCL) की LPG आपूर्तिकर्ता एजेंसी का नाम और पता से उपभोक्ता संख्या.....वाले मेरे/हमारे घरेलू LPG कनेक्शन को उपरोक्त पते पर PNG कनेक्शन लगने के 60 दिनों के अंदर अभ्यर्पित करने का वचन देते हैं। मैं/हम यह भी वचन देते हैं कि यदि मेरे/हमारे परिवार (परिवार का अर्थ पति पत्नी अविवाहित संतान और आश्रित माता पिता से है जो एक आवासीय इकाई में एक साथ रहते हैं और जिनका एक साझा रसोईघर है) के नाम से यदि LPG कनेक्शन लिया गया है तो इसे PNG कनेक्शन पूरा होने के 60 दिनों के भीतर अभ्यर्पित कर दिया जाएगा।

मैं/हम यह भी समझ गए हैं कि आवासीय इकाई जिसका पता ऊपर दिया गया है के लिए मुहैया कराए गए LPG कनेक्शन का PNG लगने के 60 दिनों के अंदर अभ्यर्पण करने में मेरे/हमारे विफल रहने पर इंद्रप्रस्थ गैस लिमिटेड को PNG की आपूर्ति बंद करने का अधिकार होगा।

(Signature)

(हस्ताक्षर)

Date

तारीख

Name

नाम

Address

पता